**.**

Lp 124 Calcutta No. 1 Mc Bean Village, Couva.

Mobile: (868)-273-6748

Email: jochelle.sookdeo@gmail.com

Job Objective

To obtain a HSE position where I can effectively apply the knowledge and skills I have learned and to allow

me the opportunity to work productively to continuously contribute to the application of effective Health,

Safety and Environmental management.

Professional Experience

**2015** **Falck Safety Services**

**Health, Safety and Environment Officer**

* Promote and continuously develop a positive safety culture.
* Conduct accident and incident investigations ad report to management.
* Conduct all relevant routine inspections
* Perform audits internally and externally relating to company and sub-contractors.
* Review of HSE documents to ensure that they are current and meet all legal and company's requirements
* Preparing of Job Safety Analysis and Permit(s) to Work
* Ensure that all employees and contractors have the mandatory training.
* Educate employees on the Safe Systems of Work, Targets and Objectives and HSE Projects.
* Ensuring the standard of all First Aid and/or Emergency Equipment

**Instructor**

* Delivering training in compliance with relevant Legislative, Company, Accredition and Industry Standard. (onsite/offsite)

***Specialized Instructor***  in T/BOSIET, Helicopter Landing Officer(HLO), Confined Space Rescue and Entry, Advanced and Basic Fire Practical, PLEA

**Translator**

* Translate the training presentations(theory & practical) to Spanish speaking clients.

**2014-2015 GNF Solutions/Labour Finders**

**Health, Safety and Environment Advisor**

* Promote and continuously develop a positive safety culture
* Review and develop HSE policies.
* Ensure that persons comply with all HSE legislation and company policies.
* Risk assessment of lifting operations and forklift operations for various job sites.
* Conduct toolbox meetings
* Do a daily HSE report on job activities and any substandard act.
* Conduct near miss, incident and accident investigation.
* Perform both internal and external HSE audits.

**2010-2012 Trinsulate 2 Caribbean Limited**

**Health, Safety and Environment Officer**

* Promote and continuously develop a positive safety culture
* Ensure that persons comply with all HSE Legislation and company(ies) HSE policies.
* Create risk assessments for various job- sites
* Conduct toolbox meetings.
* Review all permits before task is performed.
* Attend Parent company(ies) HSE meetings.

**2011 Trinsulate 2 Caribbean Limited**

**Project Co-ordinator**

* Oversee operations of all tasks being undertaken
* Chair daily meeting to obtain progress reports, and to strategically plan future jobs.
* Present Managing Director with monthly operation reports.
* Manage daily emails of the operation process.
* Ensure all jobs are completed as schedule.

**2008-2010 Haniff Mohammed and Son Limited**

**Health, Safety and Environment Officer**

* Promote and continuously develop a positive safety culture
* Ensure that persons comply with all HSE legislation and company(ies) HSE policies.
* Review and develop and HSE Policies.
* Perform HSE inspections and audits of all job sites.
* Ensure that all employees obtain the mandatory training.
* Conduct toolbox meetings
* Attend all contractor HSE meetings.
* Present comprehensive HSE monthly report to manger.

Education

🕮 NEBOSH NATIONAL DIPLOMA in

Occupational Health and Safety (Level 6)

Shadrack Safety Institute Company Limited *Currently Pursuing*

🕮 NEBOSH GENERAL CERTIFICATE in

Occupational Health and Safety 2011

🕮 University of Cambridge (Advanced Level)

General Paper B

Spanish E

🕮 Caribbean Examinations Council(C.X.C)

English II

Spanish II

Mathematics II

Information Technology II

Principles of Accounts III

Principles of Business III

Certificate

🗏 Basic Safety and Security Awareness Training STCW 2010

🗏 Basic Offshore Safety Induction and Emergency Training (BOSIET)

🗏 International Minimum Industry Safety Training (IMIST)

🗏 Hydrogen Sulphide Awareness (H2S)

🗏 IOSH Managing Safely

🗏 IOSH Working Safely

🗏 Program in Safety Management

University of South Florida

🗏 OSHA 30-HR. GENERAL INDUSTRY

🗏 First Aid and CPR

🗏 OSHA 30-HR. CONSTRUCTION INDUSTRY

Interest/Hobbies

👍 Health Safety & Environment (HSE)

👍 Oil and Gas operations - Onshore/Offshore

👍 Instructing/Training

👍 Management

👍 Volunteer with Trinidad and Tobago Red Cross Society

👍 Aviation/Flying aircrafts

👍 Foreign languages

👍 Swimming

References

🕿 Mr. Walter Horsford

Operations Director

Amertrin Marine and Logistics Services Limited

Balmain Village

Couva

Phone: 678-0544

🕿 Mr. Winston Modeste

#58 Carlton Circular Drive

West Park, Cocoyea Village,

San Fernando

Mechanical Engineering Technician(Retired)

Yara Trinidad Limited

#887 Southern Main Road

Savonetta

Phone: 777-7923